



UNIVERSITY
OF
LOUISIANA
L a f a y e t t e

Office of Faculty Affairs
Academic Affairs

RECEIVED

JUN 29 2015

Vice President
for Academic Affairs

P.O. Box 41812
Lafayette, LA 70504-1812
Office: (337) 482-5308
Fax: (337) 482-5309

Université des Acadiens

June 26, 2015

To: Dr. James Henderson
Provost and Vice President for Academic Affairs

RE: Request for Edits to update the Faculty Handbook

Dear Dr. Henderson:

Upon a through review of Section I-VIII in the Faculty Handbook, five sections have been identified that require edits to ensure that the information is current. A summary of the nature of the change for each section is as follows:

Section II, Organization, and Administration: Updating the members of the Board of Regents and the Board of Supervisors, and the university structure to reflect recent changes.

Section III, Fiscal Policies: Removing references to typewriters.

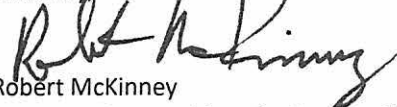
Section IV, Instructional, and Research Policies: Updated references to catalog and allowing a digital version of the syllabus to be submitted to departmental offices.

Section V, Faculty Personnel Policies: On page 3 removing reference to annual letters which were discontinued many years ago. The change on page six is to match UL System policy that defines the probationary period for tenure as 6 years, with a 12-month notice (7th year) if tenure is denied. The current UL Lafayette language results in a one-year delay of when tenure becomes effective. Other changes add the summer commencement ceremony, update the name of the Office of Faculty Affairs, and web links.

Section VII, Educational Services and Other Resources: Changes include deleting references to Junior Division, and updating the Study Abroad Programs.

I submit the attached sections with notation of each change for your approval to send to the Faculty Senate for review and endorsement. Please let me know if there are any questions.

Sincerely,


Robert McKinney
Assistant Vice President for Faculty Affairs

*Approved and
corrections as noted.*

